



VANCOUVER ISLAND UNIVERSITY: TRI-AGENCY GENERAL RESEARCH FUND

PROGRAM DESCRIPTION

The Tri-Agencies (SSHRC and NSERC only) will allow residual funds from prior years' grants to be retained by the institution under certain conditions. These conditions are determined by the Agencies' Finance and Awards Administration Division and upon approval, funds are transferred to an institutional General Research Fund (GRF) for each agency. The funds are then administered by VIU and available for the broad purpose of enhancing the quality of research in the natural sciences and engineering, or in the social sciences and humanities, as applicable. Each fund will only support research projects within their respective agency mandate.

Guidelines

Please see the [guidelines](#) for complete details.

FUNDING SOURCES AND AMOUNTS

The source of funds are residual balances from certain Tri-Agency grants (NSERC and SSHRC only). VIU has determined that these funds will be allocated for:

- Continued access by Primary Investigators (PIs) to their residual balances (GRF-eligible programs only) beyond the Agency final project end date (Reserve Fund).
- New funding awards of up to \$5,000 for activities leading to enhancement of a previously unsuccessful SSHRC or NSERC research grant application (President's Fund).

Eligibility

Applications are accepted from original PIs who must continue to be [eligible to hold a research grant](#) at VIU.

Types of Projects

Continuation of a funded research project (Reserve Fund).

Funds for a small pilot project, editing or facilitation services, or to bolster publication record to enhance a prior SSHRC or NSERC application, (President's Fund).

Application Process

Reserve Fund:

1. Download and complete the [Application Form for Continued Access to Funds Following Project End Date](#)
2. Download and complete a VIU [Institutional Signature Sheet](#).

3. Forward completed forms to the Research Services Manager, Scholarship, Research and Activity Office, Building 305, Room 446.

President's Fund:

1. Prepare a brief (1-2 page) letter which includes:
 - the amount of funding required (up to the \$5,000 maximum),
 - a detailed budget and justification,
 - the desired project start and end dates,
 - the SSHRC program(s) and deadline(s) intending to apply to, and
 - a statement on how the funding will enhance ranking on future competitions.
2. Attach a copy of the NSERC "Message to Applicant" evaluation form or the SSHRC notification or evaluation rating form.
3. Download and complete a VIU [Institutional Signature Sheet](#).
4. Forward completed forms to the Research Services Manager, Research & Scholarly Activity Office, Building 305, Room 446.

Applications will be accepted at any time within one year of receiving the Agency notification and PIs will be notified of decision within 30 days.

Accountability Required from Successful Applicants

President's Fund

Funds must be used for activities that increase the ranking (or result in approval) of a previously unfunded SSHRC or NSERC research grant application. The proposed activities must take place prior to submitting the new/ revised application. At least one application for research grant funding must be submitted within one year following the award end date.

Details of any publications or dissemination materials/activities generated should be recorded in the [Scholarship, Research, and Creative Activity Database](#).

For Questions

Contact May Norman, Research Services Manager at 250-740-6196 or by [e-mail](#).