



Policy 31.14 Adjunct Faculty

Type:	A – Educational (Board)	Last Approved: March 24, 2011
Executive Responsibility:	Vice-President Academic & Provost	Next Review: April, 2016
Administrative Responsibility:	Vice-President Academic & Provost	Procedure:

Adjunct Faculty

Adjunct designations may be granted to individuals who, having practiced a profession with distinction or particular success, have special skills or learning of value to the University.

For the purposes of this policy, Adjunct Faculty has no relationship with faculty appointments made under a collective agreement. A salary or an honorarium will not normally be paid to a person holding this designation unless hired to teach or for other duties under the hiring processes laid out in collective agreements. Since Adjunct Faculty are not members of the University faculty, they are not eligible for regularization.

Adjunct faculty designations are made for a term of one year or a period normally not exceeding three years. Adjunct members of faculty at Vancouver Island University shall be designated only with the title of Adjunct Faculty.

The Dean of the Faculty shall recommend adjunct faculty designations to the Vice-President, Academic & Provost. A brief statement indicating the basis for the designation must accompany a recommendation. Because the professional qualifications, experience and reputation of individuals designated as Adjunct Faculty will vary considerably, there is no implication of suitability for or qualification necessary for appointment as a regular University-College professor.

The designate or the University may terminate the designation by one semester's written notice to the other party.

Before consideration by the Dean, departments will be requested to develop their own Adjunct policies with specific criteria within the parameters of the University Policy. The Chair of the department will be responsible for recommendations of Adjunct status to the Dean and for determining the duties attached to the designation.

Questions of interpretation or application of this policy or its procedures shall be referred to the Vice-President, Academic & Provost, whose decision shall be final.

Adjunct status will be awarded sparingly. Most instances of outside association with Vancouver Island University would be handled by the [Honorary Research Associates Policy # 31.08](#). The Vice-President, Academic & Provost would make the final determination on the awarding of Adjunct Faculty status.

Refer also to [Honorary Research Associates Policy 31.08](#).

[Adjunct Faculty Application for Designation Form](#)

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