

**Research Ethics Board**

**Instructor Approval Form for Course-based Student Research**

The purpose of the form is to enable course instructors to document and attest that the research project described below is suitable for student research conducted under an approved REB Protocol for Course-based Student Research. Course instructors are to complete this form for each research project involving human participants conducted to be conducted by students.

Course instructors are encouraged to contact the REB (at reb@viu.ca) if they have questions regarding whether a project is suitable for course-based student research.

Please be reminded that the following types of projects are ***not*** suitable for Course-Based Student Research Involving Human Participants. Student researchers and their supervisors are required to submit a project-specific REB application for any of the following types of projects:

* Faculty research, even if student researchers are involved;
* Projects completed as a requirement of an honours project, thesis or equivalent;
* Projects involving interaction with human participants that begin before or extend after course completion;
* Projects engaging in subject matter outside the pedagogical scope of the course;
* Projects involving persons affiliated with another institution that requires approval of its own ethical review process;
* Projects involving Indigenous communities or organizations, focusing on Indigenous people, or focusing on Indigenous peoples’ language, cultural heritage, artifacts, or traditional knowledge;
* Projects involving collection of information that may disclose potentially illegal activities;
* Projects involving invasive methods, sensitive subject matter, deception, or withholding of information from participants;
* Projects involving persons or groups in vulnerable circumstances, including but not limited to individuals with diminished capacity to consent, incarcerated individuals or groups, or youth or children under the age of 17; and
* Projects involving greater than minimal risk, defined as “Research in which the probability and magnitude of possible harms implied by participation in the research are no greater than those encountered by participants in those aspects of their everyday life that relate to the research.”

If a student research project begins with approval of an REB Protocol for Course-Based Student Research and later may expand outside the scope of approved activities, a regular application for ethical review must be approved by the REB prior to recruitment of participants and/or collection of research data

## 1. COURSE INSTRUCTOR

|  |  |  |
| --- | --- | --- |
| **Name of course instructor** | **Department and Faculty**  | **Email address** |
| Click here to enter text. | Click here to enter text. | Click here to enter text. |

## 2. COURSE INFORMATION

|  |
| --- |
| **Course code and name** |
| Click here to enter text. |
| **Course start date**  | **Course end date** |
| Click here to enter text. | Click here to enter text. |

## 3. STUDENT INFORMATION (i.e., students who will conduct the research described below)

|  |  |
| --- | --- |
| **Student name/s**  | **Email address/s** |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |

## 4. Project title

Click here to enter text.

## 5. Briefly describe the project, including the participant population, research methods, and recruitment and consent process (i.e., from whom is data being collected, how, and how is the fully informed consent of participants ensured).

Click here to enter text.

I, the course instructor named above, with my signature below attest to the following:

[ ]  I have closely reviewed a written proposal for the above-named project;

[ ]  I assess the project as being minimal risk and suitable for student research, in accordance with the criteria for course-based student research described above;

[ ]  I have closely reviewed all proposed research instruments for the project, including recruitment, research, and consent instruments, and attest to their ethical and professional acceptability;

[ ]  I have reviewed the proposal for the above-noted project and attest that the project does not contravene privacy law (e.g., FIPPA); and

[ ]  All students named above have completed the tri-agency course on research ethics (CORE 2022).

## 6. Signature of course instructor

Click here to enter text.

Note that annual renewal of a REB Protocol for Course-based Student Research requires the course instructor to submit for REB review copies of all Instructor Approval Forms approved by the instructor in the previous year. Please retain completed and signed copies of this form for annual REB review.