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| VIU logo, 20% of full size.jpg | **Milner Gardens & Woodland** **Undergraduate Research Awards**  |

**PURPOSE**

The Milner Gardens & Woodland Undergraduate Research Awards are intended to foster student research at Milner Gardens & Woodland. The project may be primarily student driven or one that is associated with a faculty member’s research program.

**VALUE & DURATION**

One or more awards of $1,000 can be granted and must be completed by end of the following calendar year

**ELIGIBILITY**

1. must be a current VIU student
2. must be enrolled in courses the term prior to the proposed start date
3. must have completed their first year of studies
4. have obtained a cumulative average of B-(GPA 2.67) at VIU over the previous year of study

**ELIGIBLE ACTIVITIES**

Available for faculty endorsed research in any one of the following:

1. independent student research supervised by a faculty member
2. independent project undertaken for credit
3. research undertaken as a Work-opportunity student
4. financially supported or pro bono research as part of the faculty member's project
5. any other similar project

**SPECIAL FUNDING CONDITIONS**

Research could include the forest, garden, shoreline, geology, volunteerism, business operation, or community engagement at Milner Gardens & Woodland. Other areas of study may also be deemed eligible.

**SELECTION PROCESS**

Proposals will be reviewed and prioritized based on relevancy to Milner Gardens & Woodland and available funds. The award recipient will be selected by the Milner Gardens & Woodland Education Committee based on the following;

1. the quality of the research proposal
2. feasibility of completing the project
3. match of the subject areas noted

Awards will be announced November 30th

**APPLICATION DEADLINES**

Due before 4:00 pm October 31. Late applications may be included only after all other applications have been considered.

**APPLICATION PROCESS**

Please complete an application form (*attached*) in electronic or hard copy and submit to the Executive Director of Milner Gardens & Woodland before the deadline (see application for details). Due to the volume of applications, please **respect the word count maximums** and **do not attach any supporting documents**.

**APPLICATION**

**Milner Gardens & Woodland**

**Student Research Grant**

**PROPOSED ACTIVITIES**

1. **Summarize** what you plan to do and **how it relates to the Milner Gardens & Woodland site and/or community**.(**150 word maximum**)*(insert below)*
2. Provide a short summary which will go onto the Milner Gardens & Woodland website if you are a successful applicant. (**25 word maximum**)*(insert below)*
3. Describe your research including a timeline – how, where, and what? (**500 word maximum**)*(insert below)*
4. Include an outline of the budget for your research project. *(insert below)*
5. Faculty endorsement: obtain confirmation from a relevant Faculty member to which the program the proposed research is connected. Faculty member must complete **Faculty endorsement** section below.

**FACULTY ENDORSEMENT**

The proposed research project relates to the above student’s field of study and I confirm that the student is undertaking the project for course credit or other benefit to their related studies as described below.**(150 word maximum)**

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| Endorsing Faculty Member’s Name: (print) | Faculty Member’s Signature:  |

**COMMITMENT:**

[ ] I will use all funds provided by this program only for the activities described above.

[ ]  I agree to e-mail a final report on my research activities to the Executive Director of Milner Gardens & Woodland within one month of completion. I understand that my report may be uploaded to the web for public perusal.

[ ]  I recognize that if my application is successful I will receive $500 at the start of the project and not receive the second $500 until after submitting my final report to the Executive Director of Milner Gardens & Woodland

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| **APPLICANT’S SIGNATURE**: | **DATE:** |

Email/Fax/Mail application to:

Geoff Ball

Executive Director

Milner Gardens & Woodland

Vancouver Island University

2179 W Island Hwy

Qualicum Beach BC

V9K 1G1

Geoff.ball@viu.ca

Fax 250-752-3826